# Binder Contents Checklist

### Traditional Teacher Candidate

* \*Clinical Practice Log *(completed by the Teacher Candidate)*
* \*Weekly Progress and Reflection Reports – Traditional Candidates Only. 

*(completed by the Cooperating Teacher)* -Include Weekly Co-Teaching Charts *(completed by the Cooperating Teacher and Teacher*

 *Candidate)*

\*Daily Lesson Plans *(completed by all Teacher Candidates)* 

-Include a Co-Teaching Instructional Planning Sheet for each co-taught lesson (Traditional Candidates Only)

* \*Progress on Content Area Rubrics (Multiple/Single) or SPED Area Rubric (SPED). 

*(completed by the University Supervisor)*

* Formal Assessments (Survey assessments will be emailed to University Supervisors and Cooperating Teachers through Taskstream)
1. Pre-Assessment
	* + Pre-assessment survey *(completed by the Cooperating Teacher)*
2. Midterm Assessment
	* + Midterm assessment survey *(completed by the Cooperating Teacher)* *(Traditional Candidates Only)*
		+ Midterm assessment survey *(completed by the University Supervisor)*
3. Final Assessment
* Final assessment survey *(completed by the Cooperating Teacher)*

*(Traditional Candidates Only)*

* Final assessment survey *(completed by the University Supervisor)*
* Formative Observation Summaries
	1. Formative Assessment #1 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_
* \*Lesson plan *(completed by the Teacher Candidate)*
* \*Formative Assessment Summary form *(completed by the University Supervisor)*
* \*Analysis & reflection conference guide *(completed by the Teacher Candidate)*
	1. Formative Assessment #2 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_
* \*Lesson plan *(completed by the Teacher Candidate)*
* \*Formative Assessment Summary form *(completed by the University Supervisor)*
* \*Analysis & reflection conference guide *(completed by the Teacher Candidate)*
	1. Formative Assessment #3 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_
* \*Lesson plan *(completed by the Teacher Candidate)*
* \*Formative Assessment Summary form *(completed by the University Supervisor)*
* \*Analysis & reflection conference guide *(completed by the Teacher Candidate)*
	1. Formative Assessment #4 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_
* \*Lesson plan *(completed by the Teacher Candidate)*
* \*Formative Assessment Summary form *(completed by the University Supervisor)*
* \*Analysis & reflection conference guide *(completed by the Teacher Candidate)*

*\*Submit these documents to your University Supervisor via Taskstream at the end of each phase*